**Governors of Corpus Christi Catholic Primary School**

**GOVERNORS**

The school's governors are delighted to welcome you to this page on the school website where you can find out more about the school’s governors and the work that we do.

Our Governing Body is committed to ensuring that the school has a Catholic ethos, a clear vision and strategic direction, that there are high expectations and standards throughout the school and above all that Corpus Christi Catholic Primary is a safe and happy environment in which all of our pupils can achieve ‘Excellence and Enjoyment with Christ at our Centre’.

As governors we regularly attend training sessions delivered by the Diocese of Leeds, the Local Authority (LA) and outside providers to help keep up to date with changes in education and to help us carry out our role effectively.

**Please read on to find out who we are and what we do**.

Our main role is to support the Head Teacher and the staff – the phrase often used to describe this role is ‘a critical friend’.

The three core functions of a governing body are:

* Setting vision, ethos and strategic direction, engaging stakeholders, and ensuring statutory duties are met;
* Holding heads to account for teaching, achievement, behaviour and safety; challenging and strengthening leadership; contributing to school self-evaluation; and
* Ensuring financial solvency and probity with effective management of financial resources, including the Pupil Premium, to raise standards.

We are also responsible for specific actions such as approving the school budget, appointing the headteacher and ensuring that there is a procedure in place for handling complaints.

**CONSTITUTION OF THE GOVERNING BODY OF CORPUS CHRISTI CATHOLIC PRIMARY SCHOOL**

There are several categories of governor, appointed by different groups, that have an interest in our school. All governors have equal status however they are appointed.

**The constitution of our governing board is:**

* **7 foundation governors, appointed by the Bishop of Leeds Diocese (usually for church schools or trusts)**
* **2 parent governors, formally elected through a ballot of parents unless the election is**

**uncontested**

* **1 Local Authority (LA) governor** recommended by the LA and approved by the governing board
* **1 staff governor** formally elected by staff employed at school.
* **Headteache**r due to role in the school.

**ASSOCIATE MEMBERS**

Associate members are appointed by the governing body to serve on one or more governing body committee. They may also attend full governing body meetings. They are not governors and therefore do not have a vote in governing body decisions but may be given a vote on decisions made by committees to which they are appointed. Associate members should be appointed because of the specific expertise and experience they can contribute to the effective governance and success of the school. Subject to the disqualifications set out in the 2012 Constitution Regulations, the governing body may appoint a pupil, school staff member, or any other person as an associate member so that they can contribute their specific expertise. This can help to address specific gaps identified in the skills of governing body members, and/or help the governing body respond to particular challenges that they may be facing.

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Seats available**  | **Seats appointed** | **Vacancies** |
| Foundation Governor | 7 | 5 | 1 |
| Parent Representative Governor | 2 | 1 | 1 |
| LA Governor | 1 | 1 | 1 |
| Staff Governor | 1 | 1 | 1 |
| Head Teacher | 1 | 1 | 1 |

**GOVERNORS OF CORPUS CHRISTI CATHOLIC PRIMARY SCHOOL 2018-19**

|  |  |
| --- | --- |
| **Chair** | **Mr G. Kerrigan****c/o Corpus Christi Catholic Primary School****Halton Moor Avenue** **Leeds****LS9 0HA** |
| **Vice Chair** | **Mr P. Ward** |
| **Foundation Governors** | **Mr G Kerrigan****Father P Wall****Mrs J Lightfoot****Mr P Taylor****Mr P Ward****Awaiting appointment****Vacancy** |
| **Parent Governors** | **Mr N. Sto Tomas****Vacancy** |
| **Local Authority Governor** | **Mr S. Preston until April 2019****Councillor Debra Coupar from July 2019** |
| **Staff Governor** | **Mrs J Midgley** |
| **Head Teacher Governor** | **Mrs W Walsh** |
| **Clerk to the Governors** | **Mr R Lewis Ogden (LA)** |

**The governing board operates with the following committees-**

* **Pupil Affairs**
* **Resources**

**In addition there is a Focus Group.**

**MEETINGS**

As a result, there are two types of governor meetings at Corpus Christi Catholic Primary

* Full governing body meetings
* Committee meetings (Pupil Affairs, Resources) and a Focus Group

Our full governing body and committee meetings are held in the evening. However Focus Group meetings are held during the school day so that we can see the school in action as well as meet with the pupils and staff to find out how the school is progressing towards its targets. We have one full Governing Body meeting at the start of each academic year. Then once a term we have a meeting of each committee. These are then followed by a full governing body meeting at which we discuss the Head Teacher’s report,  the work of the various committees, ratify policies, and delegate specific projects to committees.

|  |  |  |
| --- | --- | --- |
| **Committee** | **Chair** | **Responsibilities** |
| **Pupil Affairs** | **Mr S Preston until April 2019****Mr G Kerrigan** | **Responsible for** * **Safeguarding**
* **Attendance**
* **Behaviour**
* **Catholic Life of the school**
* **Spiritual moral social and cultural development**
* **British values**
* **Teaching and learning matters including target setting,**
* **Standards and achievement**
* **Special Education Needs and Disability** (**SEND) including reporting annually on the success of the SEND policy**
* **Monitoring teaching and learning and curriculum provision**
* **Extra-curricular activities**
* **Ensuring that the governing board is represented at school improvement discussions**
* **Stakeholders’ voice (pupil/parent/staff)**
* **Cluster and other partnerships**
 |
| **Resources** | **Mr P Ward** | **Responsible for** * **Staffing including the appointment and role of the SENCO,**
* **Equality and diversity**
* **Finance**
* **Property management**
* **Health and safety**
* **Nutritional standards**
 |
|  |
| **Focus Group** | **Mrs J Lightfoot** | **Responsible for** * **Catholic Life of the school**
* **Pupil voice**
* **Monitoring teaching and learning**
* **Curriculum provision**
* **EYFS**
 |

**Other responsibilities are**

* **Admissions**
* **Pay Review**
* **Pay Appeals**

|  |  |  |
| --- | --- | --- |
| **Other Responsibilities** | **Membership** | **Responsibilities** |
| **Admissions committee** **(as a Voluntary Aided School)** |  | **Responsible for** * **Ratifying admissions**
 |
| **Pay Review Committee** | **A minimum of three governors** | **Responsible for** * **Ensuring the implementation of the school Pay Policy and Teacher Appraisal Policy**
 |
| **Pay Appeal Committee** | **Three different, impartial governors to the Pay Review Committee** | **Responsible for** * **Hearing pay appeals**
* **Ensuring a fair and proper process has been followed.**
 |
| **Complaints** | **Three impartial governors plus an investigating officer for the governing board** | **Complaints panel** |

#### ****SPECIFIC GOVERNOR RESPONSIBILITIES****

|  |  |
| --- | --- |
| **Specific role** | **Named governor** |
| **Chair** | **Mr Gary Kerrigan****c/o Corpus Christi Catholic Primary School,** **Halton Moor Avenue,** **Leeds,** **LS9 OHA** |
| **Vice Chair** | **Mr Paul Ward****Mr Steve Preston until April 2019** |
| **Catholic Life of the School** | **Father Patrick Wall** |
| **Safeguarding** | **Mr Steve Preston until April 2019****Mrs J Lightfoot** | **Mrs June Lightfoot****Mrs J Midgley****Mr Niccolo Sto Tomas** |
| **Children Looked After** |
| **Pupil Premium** |
| **SEND/ Inclusion** | **Mr Niccolo Sto Tomas** |
| **Equalities** |
| **PE and Sports Premium** | **Mr Paul Ward** |
| **Health and Safety** | **Mr Paul Taylor** |
| **Training** | **Mr Paul Ward** |

**INFORMATION REGARDING SERVING GOVERNORS**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Type of Governor (or associate members)** | **Appointed By** | **Term of Office** | **Committee membership** | **Any special roles or chairing responsibilities** | **Other educational establishments at which a governor** | **Business Interests** | **Related to any member of the school staff including spouses, partners or relatives** |
| Gary Kerrigan | Foundation | Diocese  | 1st September 2017- 31st August 2021 | AllFocus GroupPupil Affairs Resources | - Chair of Governors- Chair of Pupil Affairs- Catholic Life and RE  Governor- Pupil Premium |  | No | No |
| June Lightfoot | Foundation | Diocese  | 1st September 2017- 31st August 2021 | AllFocus GroupPupil Affairs Resources | - Chair of Focus Group- Safeguarding Governor- Admissions |  | No | No |
| Father Patrick Wall (Parish Priest) | Foundation | Diocese  | 1st September 2016- 31st August 2020 |  | -Catholic Life of the School | Corpus Christi Catholic College Leeds | No | No |
| Paul Ward | Foundation | Diocese  | 1st September 2015- 31st August 2019 | AllFocus GroupPupil Affairs Resources | - Vice Chair - Chair of Resources- PE Governor - Training |  | No | No |
| Paul Taylor | Foundation | Diocese  | 24th May 2016- 23rd May 2020 | Resources | - Health and Safety- Admissions |  | No | No |
| Awaiting appointment | Foundation | Diocese  |  |  |  |  |  |  |
| Vacancy | Foundation | Diocese  |  |  |  |  |  |  |
| Niccolo Sto Tomas | Parent | Parent/Carers |  | Pupil Affairs | - Safeguarding Governor- SEND Governor- Equalities |  | No | No |
| Vacancy |  |  |  |  |  |  |  |  |
| Steve Preston | Local Authority | Local Authority | 24th March 2015- 23rd March 2019 | AllFocus GroupPupil Affairs Resources | - Chair of Pupil Affairs- Safeguarding Governor- Pupil Premium- Children Looked After- SEND Governor |  | No | No |
| Councillor Debra Coupar | Local Authority | Local Authority | 16th July 2019- 15th July 2023 | AllFocus GroupPupil Affairs Resources |  |  | Yes | No |
| Jillian Midgley | Staff | Staff | 1st September 2015- 31st August 2022 | Pupil Affairs Resources | - Safeguarding Governor- Attendance |  | No | No |
| Wendy Walsh | Head Teacher |  | 1st September 2008 | Focus GroupPupil Affairs Resources |  |  | No | Yes |

#### ****HOW TO CONTACT THE GOVERNORS****

**All correspondence to the Governing Body should be addressed to:**

**Chair of Governors, c/o Corpus Christi Catholic Primary School, Halton Moor Avenue, Leeds, LS9 OHA**

While we welcome letters and value your comments, initial complaints and issues relating to the day to day running of the school should, in the first instance, be referred to the relevant teacher or to the Head Teacher.